REQUEST FOR AUTHORIZATION TO STORE A GOVERNMENT VEHICLE AT RESIDENCE OVERNIGHT

In accordance with Manual 221.1 and AGPMR 104.38.5003, I hereby request authorization to store a government owned vehicle at my residence, the address of which is _____, overnight on _____(Date).

The reason for my request is a follows (provide explanation of the circumstances that justify such storage or use as being essential for the efficient conduct of public business).

I certify that I am fully aware of the penalties for which I would be liable in the event the vehicle should be used for other than official purposes.

_____ _____

Signature of Person Making Request Date

Typed Name and Title

APPROVAL GRANTED

_____

Signature of Approving Official (CD, LD, or RL) Date

Typed Name and Title