



United States Department of Agriculture

Research, Education and Economics  
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August 17, 2010

**Subject:** Minutes of the Environmental Management System Committee Meeting on August 12, 2010

**To:** ARS Tifton Location Employees

**From:** Tamara Snipes, Chemist/EMS Coordinator

The EMS Committee met on August 12, 2010, at 11:00 AM in the CPMRU conference room. T. Snipes, T. Hendricks, K. Marchant, J. Merriman, R. Hornbuckle, R. Scarborough, and P. Timper were the committee members in attendance. The committee was also joined by Lorine Lewis.

K. Marchant has completed the Annual EMS Awareness training presentation. The committee has reviewed the presentation. Specific dates for the training have yet to be determined, but it will take place within the next few weeks. The training needs to be completed before October 1, 2010. We hope to schedule the FY11 training during UGA Safety Week next year.

The committee was updated on the status of the FY10 goals. The incandescent exit signs have been retrofitted with LED bulbs. T. Snipes completed the data to compare the FY09 and FY10 fleets. Fuel economy was increased from 14.85 mpg/city and 20.19mpg/hwy to 21.07 mpg/city and 25.48 mpg/hwy with the purchase of the 27 new vehicles at the end of FY09. No action is needed to complete the goal which sought to establish heating/cooling limits for federal buildings. We discovered that P&P 134.2 already contains guidelines for temperature control in federal buildings. All goals set for FY10 have been completed.

The main discussion was focused on capturing our recycling data. We currently recycle many items, but do not track how much is being recycled. Lorine Lewis has contacted Bert Crowe with the City of Tifton about possibly setting up a small recycling center on campus. The committee discussed possible locations for the recycling center along with what type of containers might be needed. We need to weigh the recyclables and one way to do this is with large trailers that can be weighed empty and then when full. This will allow us to get a reportable number for the items we recycle. We will continue to look into this and meet with Bert to determine the best way to handle this project.

The committee briefly discussed some possibilities for FY11 goals.

The next meeting of the Location EMS Committee will be tentatively scheduled for mid-September 2010.

