

<b>ENVIRONMENTAL MANAGEMENT PROGRAM - 03</b>	
<b>A. Significant Environmental Aspect:</b> Generation of Waste : Universal	<b>B. Document Control Code:</b> TIF-EMP-03
	<b>C. Date:</b> 4/4/06
<b>1. Objective(s):</b> Develop standard procedures for collecting and disposal of universal waste.	
<b>2. Target(s):</b> Educate all employees on the universal waste recycling requirements. Start collecting universal waste and document disposals.	
<b>3. Reason for Significance:</b> Reduce the impacts of the facility's universal waste items (batteries, pesticides, mercury containing items, lamps) on the environment.	
<b>4. Legal or Other Requirements:</b> The universal waste regulations are found in Title 40, part 273 of the Code of Federal Regulations (CFR). Executive Order 13101: Greening the Government Through Waste Prevention, Recycling and Federal Acquisition <a href="http://www.epa.gov/fedsite/eo13101.htm">http://www.epa.gov/fedsite/eo13101.htm</a>	
<b>5. Program Description, Budget, and Responsibility:</b> This program defines universal waste for employees and tells them who they should contact in order to dispose of any items. Tom Hendricks coordinates pickup, storage and disposal of all USDA universal waste items.	
<b>6. Other Documents Related to this EMP (Operational Control or Environmental Procedure):</b> See <a href="http://www.ars.usda.gov/Services/docs.htm?docid=12538">http://www.ars.usda.gov/Services/docs.htm?docid=12538</a> for the following bulletin: * TIF-EP-04 Universal Waste Recycling and Disposal	
<b>7. Records and Documents: Person Responsible and Location</b> At the end of the FY, the EMS Coordinator will collect data from EMS Member, Tom Hendricks, on the number of yearly disposals and approximate amount of items recycled.	
<b>8. Person(s) Responsible for Program Management:</b> CDSO, EMS Member (Tom Hendricks)	